

**SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL
NATIONAL SCHOOL GAMES BADMINTON CHAMPIONSHIPS 2017
RULES AND REGULATIONS**

1 RULES AND REGULATIONS

All sports and games shall be conducted:

- 1.1 according to the laws/rules established by the Badminton World Federation;
- 1.2 in the event that the rules and regulations are modified for safety reason to suit the level of our school students, it must be clearly stated in the respective sports/games rules and regulations and;
- 1.3 as governed by the Rules and Regulations of the Singapore Primary Schools Sports Council.
- 1.4 in the absence of a set of recognised rules to govern the occurrence of situations during the competitions, the rules of the prevailing International Federations will be applied.
- 1.5 adhering to the Baseline Safety Standards for National School Games.

2 CHAMPIONSHIP ORGANISING COMMITTEE

2.1 COMPOSITION

2.1.1 The Championship Organising Committee shall consist of the following:

The National Convenor,
The Games Advisor,
The Zone Convenors,
Organising Secretaries and
Any other co-opted members deemed necessary

2.1.2 The Championship Organising Committee and the Zone Convenors are empowered to appoint sub-committees and individual members to assist in the organisation and running of the championships as and when required.

2.2 DUTIES

The **Championship** Organising Committee shall have the following roles and responsibilities:-

- 2.2.1 to draw fixtures;
- 2.2.2 to fix venues, dates and times;
- 2.2.3 to arrange for equipment and facilities, and perform any other tasks for conducting the championship
- 2.2.4 to conduct RAMS and ensure that venue managers conduct RAMs for the respective championships venues;
- 2.2.5 to appoint judges/referees/umpires/line judges;
- 2.2.6 to incur expenditure with the allocated budget approved by the SPSSC;
- 2.2.7 to select players to represent SPSSC in approved local and overseas championships, to appoint coaches to take charge of the teams;

- 2.2.8 to deal with matters pertaining to discipline, protests and other aspects of the Competition; and
- 2.2.9 to source and organise coaching and officiating courses to upgrade the technical knowledge and expertise of teachers.
- 2.2.10 to implement the Baseline Safety Standards in the organizing of National School Games.

3 DIVISION

3.1.1 The following age group divisions apply to all Sports and Games, with the exception of Gymnastics, Rugby, Swimming, Softball and Track and Field.

Senior Division	Junior Division	Age Dispensation
1 Jan 2006	1 Jan 2009	1 Jan 2011
1 Jan 2005 --- 31 Dec 2005	1 Jan 2008 --- 31 Dec 2008	1 Jan 2010 --- 31 Dec 2010
2 Jan 2004 --- 31 Dec 2004	1 Jan 2007 --- 31 Dec 2007	2 Jan 2009 --- 31 Dec 2009
	2 Jan 2006 --- 31 Dec 2006	Applicable for Junior Div

3.1.2 Please refer to Annex A for the specific age group divisions for respective sports and games.

3.1.3 Age Dispensation Policy (Refer to Annex B)

For individual and non-contact sports, 7 year olds (born in the year 2009) and 8 year olds (born in the year 2008) may choose to participate in the Junior Division. For safety reasons, age dispensation policy is not allowed for the 5 sports/games identified with higher risk (Rugby, Taekwondo (except poomsae event only), Basketball, Football and Hockey). The list of sports which allows for the age dispensation policy is:

- | | |
|-----------------------------------|-------------------|
| a. Badminton | g. Tennis |
| b. Golf | h. Table tennis |
| c. Gymnastics | i. Tenpin bowling |
| d. Rope skipping | j. Track & Field |
| e. Sailing | k. Wushu |
| f. Taekwondo (poomsae event only) | l. Swimming |

3.1.4 Application (Refer to Annex B1) has to be put forth by parents, endorsed by school Principals and submitted to respective games organising committee for follow-up using the flowchart using the form (Refer to Annex B2).

3.1.5 All pupils can only compete in one division of that particular sport/game within the same year.

3.1.6 Age dispensation policy is only applicable to the year of application.

4 ENTRIES

4.1 Each school is eligible to enter only one team in each of the following divisions:

- Boys Senior Division
- Boys Junior Division

Girls Senior Division
Girls Junior Division

- 4.2 When Zone competitions are used as qualifying rounds for the National competitions, the top 4 teams of each division from each zone will proceed to compete in the National competitions.
- 4.3 All entries must be submitted through the SPSSC e-Registration portal on or before the stipulated closing date. This includes details of players along with the necessary supporting documents.
- a) Express of Intent (EOI)
 - b) Baseline Safety Standard Acknowledgement Form
 - c) Supporting documents for Special/Transfer case students
 - d) Other forms as determined by the respective Games Organising Committee

5 REGISTRATION OF PLAYERS

- 5.1 Each competing team shall register not less than 7 and not more than 10 players without necessarily specifying who shall play the Singles or Doubles. The list of deemed to be cleared by the Principal and the final submission is the registration submitted on the first day of the competition.
- 5.1.1 School Acknowledgement form for Baseline Safety Standard has to be submitted together with the registration form
- 5.2 Teams, which have qualified from the Zone competitions to the National competition, may register a new team list at the time of registration.
- 5.3 **Only** in the event that any player(s) registered be transferred or has/have to leave school during the preliminary rounds, the school shall be allowed to replace the affected player(s).
- 5.3.1 Schools must write in to inform the Convenors of the replacement at least one (1) working day before the next match.
- 5.3.2 However, no replacement of player is allowed once the competition reaches the semi-final stage or after 2 games have been played in a round league.
- 5.4 If a school chooses not to register the maximum number of players allowed by the sport/game, at the time of submitting the registration form to the convenor, the school shall not be permitted to register additional players subsequently.
- 5.5 International students can only be registered to play for their school after they have been issued with the student passes from the Immigration and Checkpoints Authority.
- 5.6 International students who are in the schools on exchange programme are not allowed to represent the school.
- 5.7 Students granted Leave of Absence (LOA) by MOE will be allowed to represent the school.

- 5.8 Registration constitutes representation, that is, once a pupil is registered to play for a school, he or she is deemed to have represented his or her school. Hence, the pupil is not allowed to represent another school in the same sports/games.

6 CHAMPIONSHIP FORMAT

- 6.1 There must be a minimum of 3 **registered** teams from 3 different schools before a **team** competition can be organised.
- 6.2 The championships at the preliminary rounds shall be organised on an inter-school league. Where entries are grouped, **each group shall have a minimum of four (4) teams.**(Please refer to Annex C).
- 6.3 The Zone competitions of badminton will be used as qualifying round for the National championship.
- 6.4 For the semi-final round, the champion and runner-up of each group shall enter into a criss-cross competition. The winner of group 1 will meet the runner-up of group 2 and vice-versa.
- 6.5 The winners of the two (2) semi-finals shall then play in the final to decide the champion and runner-up. The remaining teams of the two (2) semi-finals will play for 3rd and 4th positions.
- 6.6 Any deviation from the championship format requires approval from the Council or the Standing Committee and must be clearly stated in the rules and regulations.
- 6.7 Tie
Each Tie shall consist of 5 matches, viz 3 singles and 2 Doubles. **All 5 matches must be played off.** (A match consists of the best of maximum 3 games of 21 points rally system.)
- 6.8 On the first day, 15 minutes before the commencement of a Tie, the teacher i/c shall submit his/her team's line-up form together with photocopies of student's EZ link Card or Student Pass to the Convenor/Court Manager. All players are required to produce valid identification documents with photos when required to the Convenor/Court Manager. The Convenor/Court Manger reserves the right to decide a walk-over in the case of non-compliance.
- 6.8.1 If the line-up form has not been submitted after the final reminder by the organizing committee, a walkover is awarded to the other team.
- 6.8.2 All 7 players named in the line-up form on the day of play must be present before the tie commences. They must be present throughout the 5 matches unless permitted by the Referee to do otherwise or to leave the hall.
- 6.8.3 On the day of play there shall be no repetition of players either in Singles or Doubles.
- 6.9 Order of Play
Each Tie shall be played in the following order:-

1st Singles
1st Doubles
2nd Singles

2nd Doubles
3rd Singles

(The Convenor / Court Manager reserves the right to commence the next match in the order of play should there be another court available.)

6.10 Interval (In accordance with the 21 points scoring system)

6.10.1 When the leading score reaches 11 points, players have a 60 second interval.

6.10.2 A two (2) minute interval between each game is allowed. Players are not allowed to leave the court during the interval without the Umpire's permission.

6.10.3 In the third game, players change ends when a side scores 11 points.

6.10.4 Coaching will only be allowed during all intervals and when the shuttle ceases to be in play.

6.10.5 Only a maximum of two (2) persons (Teacher, Students or Coach) only is allowed to be at the court of play during intervals.

(Please refer to Annex D at the end of this document for brief explanation of the 21 points scoring system.)

6.11 Fixture

All ties shall be played off according to the fixture arranged by the Badminton Organising Committee.

6.12 Change of Shuttlecocks

6.12.1 The official shuttlecock for the Championships 2017 shall be Pro-tech PT Silver.

6.12.2 A change of shuttlecocks during a game shall be permitted only if the umpire is fully satisfied that a change is necessary. The umpire has the right to refuse a change of shuttlecocks even if both players agree to it. Any player deliberately tampering with a shuttlecock when a change is refused may be disqualified by the Referee if he upholds the umpire's decision.

7 GRACE PERIOD

7.1 Fifteen minutes (15 min) grace is allowed. The Convenor or his/her representative may at his/her discretion extend this grace period if he/she thinks the extension of grace period is justifiable (eg. in special cases when delay may be caused by traffic jams, etc). **However, the team concerned must contact the Convenor or his/her representative at the venue concerned to inform him/her of the delay.** Teams must abide by the decision of the Convenor or his/her representative.

8 POSTPONEMENT

8.1 The Convenor or his representative shall, at his discretion, decide to postpone a match if he thinks the venue is unfit for play or for any other valid reasons for which he/she deems a postponement is in order. Teams must abide by the decision of the Convenor or his representative.

9 WITHDRAWAL AND WALK-OVER

- 9.1 Any withdrawal or walk-over is considered contrary to the spirit of the game.
- 9.2 Schools participating in the championship should not withdraw or give walk-over.
- 9.3 For each withdrawal or walk-over, a written explanation duly endorsed by the Principal shall be submitted to the convenor and the Game Advisor within two (2) working days.
- 9.4 In the play-off for top 4 placing, any walk-over will disqualify the team from being placed.

10 SUSPENDED MATCH

- 10.1 The referee/umpires are required to note the cause of suspension of match on the scoresheet.
- 10.2 The match shall be resumed as soon as possible.

10.3 INJURY

- 10.3.1 In the event of an injury, player has five minutes of injury time before play is resumed. After five minutes, the player has to continue the match or concede a walk-over. Umpires will start the timing once the play is stopped for injury. When the injury occurs for the 2nd time, it will be mandatory for the player to retire.
- 10.3.2 The Convenor may at his discretion extend this injury time he/she thinks the extension is justifiable. The decision of the Convenor shall be final.

11 PROTEST

- 11.1 Any clarification on points of Laws of the game and not on 'a matter of fact', i.e. not whether the shuttle is 'in' or 'out' or if the service delivered is a 'fault-service', must be lodged immediately by the teacher-in-charge only to the Convenor/Organising Secretary. Any decision taken by the Convenor/Organising Secretary will be final.
- 11.2 All protests shall be referred to the Championship Organising Committee. The protest(s) must reach the Committee within one (1) working day following the match to which it relates unless stipulated otherwise in the respective games rules. The protest(s) must be in writing and duly signed by the principal. All protests must also be accompanied by a protest fee of one hundred and fifty-dollars (\$150 inclusive of GST).
- 11.3 The Competition Organising Committee will deliberate on the protest within three (3) working days unless stipulated otherwise in the respective games rules. The decision will then be made known in writing to the school concerned by the next day.
- 11.4 If the protest is upheld, the protest fee will not be required. If it is overruled, the protest fee of one hundred and fifty-dollars (\$150 inclusive of GST) will be deducted from the protesting school's account, via IFAAS.

- 11.5 When there is conflict of interest, the school involved will not sit in the committee considering the protest.

12 APPEAL

- 12.1 Upon the release/disclosure of the decision of the Organising Committee, only schools may appeal to the Council.
- 12.2 Notices of appeal shall be lodged with the Secretary of the Zone/Central Council within two (2) working days upon receiving the Championship Organising Committee's Decision. The appeal must be in writing and duly signed by the Principal and accompanied by an administrative fee of three hundred dollars (\$300 inclusive of GST).
- 12.3 Upon receiving the notice of appeal from the school, the appeal fee of \$300 inclusive of GST shall be deducted from the school's account via IFAAS. Regardless of the outcome of the appeal, there will be no refund.
- 12.4 The Board of Appeal will deliberate on the appeal. The decision of the Board of Appeal shall be final. (Please refer to Annex E)

13 SUSPENSION

- 13.1 A player suspended by any one of the following bodies is barred from participating in **SPSSC competition** for that sport /game for the period of suspension:
- i The School
 - ii The Zone Council
 - ii The Singapore Primary Schools Sport Council
 - iii The National Association of the sport/game

14 AWARD OF LEAGUE POINTS

- 14.1 The following scoring system shall apply:

- i 2 points for a win
- ii 1 point for a loss
- iii 0 point for conceding a walk-over

NB: If a team concedes a walk-over on a tie, the opposing team shall be deemed to have won with a (5 – 0) score of two (2) straight games at (21 – 0) in each game.

15 TIE IN LEAGUE POINTS

- 15.1 In the league competition, the winner shall be the team with the highest number of points scored from all the ties played.
- 15.2 If two teams have won the same number of points, the winner of the tie between them be ranked higher.

- 15.3 If three or more teams have won the same number of points, ranking order will be established by the Total Matches Won only between the teams involved.
- 15.4 If Rule (15.3) leaves two (2) teams equal, the winner of the tie between them will be ranked higher.
- 15.5 If Rule (15.3) leaves three or more team equal, ranking order will be established by the Difference Between Total Games Won and Total Games Lost only between the teams involved.
- 15.6 If Rule (15.5) leaves two (2) teams equal, the winner of the tie between them will be ranked higher.
- 15.7 If Rule (15.5) leaves three or more teams equal, ranking order will be established by the Difference Between Total Points Won and Total Points Lost from all games played only between the teams involved.
- 15.8 If Rule (15.7) leaves two (2) teams equal, the winner of the tie between them will ranked higher.
- 15.9 If Rule (15.7) leaves three or more teams equal, ranking order will be established by the Drawing of Lots only between the teams involved.

16 PRIZES

- 16.1 The number of prizes and plaques (for team championships only) to be awarded at the Zone and National Championship shall be as follows:-

3 teams	-	prizes and plaques for 1 st & 2 nd
4 teams	-	prizes and plaques for 1 st , 2 nd & 3 rd
5 or more teams	-	prizes and plaques for 1 st , 2 nd , 3 rd & 4 th

17 TEACHER-IN-CHARGE OF TEAM

- 17.1 Each participating team must be accompanied by a teacher who shall remain with the team throughout the duration of play. (Please refer to Annex F)
- 17.2 Teachers-in-charge are not allowed to interfere with the final decision taken by the referee/umpire/judge on points of laws/rules after clarification has been sought. If such interference results in disruption of any match/game, a report shall be made by the Convenor and the matter brought to the attention of the Competition Organising Committee for appropriate action.

18 REFEREE / UMPIRES / LINE JUDGES

- 18.1 Referee
The Referee shall be a member of the game sub-committee or one appointed by the sub-committee.
- 18.2 Umpire
All participating schools must make payment for an umpire arranged by the Convenor for all rounds.
- 18.3 Line Judges

Players of both teams will be asked to act as line judges. All schools must perform their line judge duties as assigned by the convenor.

- 18.4 Education Officers, Contract Adjunct teachers, Flexi-adjunct teachers and Allied Educators can serve as officials.
- 18.5 Schools have to ensure that their umpires/line judges are present to fulfill their duties as scheduled by the convenor. Teams that receive walk-overs must also honour their umpiring/line judging commitments.

19 EXTERNAL INSTRUCTORS

- 19.1 External instructors are expected to conduct themselves with decorum during competitions. (Please refer to Annex G)
- 19.2 External instructors are not allowed to approach the game officials to query their decisions. Only teachers-in-charge are allowed to approach game officials to seek clarifications.
- 19.3 External instructors will not make any representation on behalf of the school in any capacity. (Only the teacher-in-charge shall sign and endorse the Team Line-up Form and submit it to the Official in-charge of the Tie)
- 19.4 External instructors shall not be involved in any 'Side-line' coaching other than during the intervals or when the shuttle ceases to be in play. (New: based on new 21 pts scoring system).
- 19.5 Schools must ensure that their external instructors adhere to the SPSSC Rules and Regulations.
- 19.6 Should the external coaches breached any of the rules mentioned above, the Court Manager, umpire-in-charge of the Tie, Referee and members of the Competition Organising Committee may take the following actions:-
 - 19.6.1 A verbal warning would be issued in the first instant of the offence.
 - 19.6.2 The external instructor will be asked to leave the tournament venue after the 2nd verbal warning has been issued.
 - 19.6.3 Any other appropriate actions deem necessary
- 19.7 The Competition Organising Committee may issue a written letter of complaint to the school concerned. If the problem persists, then the Sub-Committee may bar the external coach from the competition venue for a period of time to be decided at a meeting.

20 SUPPORTERS

- 20.1 Schools sending supporters to any competition shall ensure that their pupils are in proper school uniform and that there is sufficient number of teachers on duty to maintain discipline. (Please refer to Annex H)
- 20.2 All supporters are required to remain within the stipulated area for supporters throughout the competition. They are not allowed to be in the competition arena

are not allowed to participate in any form of sideline coaching and/or interfering during the game.

- 20.3 Teachers-in-charge are advised to warn their supporters not to make too much noise whilst the matches are in progress.
- 20.4 Players and supporters should refrain from jeering or booing whilst the match is in progress.
- 20.5 Teachers are to advise their pupils/students to refrain from littering.
- 20.6 Participating schools must ensure that their supporters and spectators attending the game(s) conduct themselves to the best of their abilities. In the event that unsportsmanlike behaviour is observed, the Convenor may, at his discretion, issue an eviction of the spectator from the training/competition venue.

21 DISQUALIFICATION

- 20.1 A school team will be disqualified if it commits any of the following:
 - A) if it fields an ineligible player who is:
 - i. an overage player
 - ii. an underage player
 - iii. an unregistered player
 - iv. a suspended player
 - v. a player without a valid student pass
 - vi. a non bona fide pupil
 - B) team/player not accompanied by a teacher
 - C) team/player which caused the game/match to be abandoned
- 20.2 All results involving the team which has been disqualified will be considered null and void.

22 ATTIRE

- 22.1 All players in the same team are to wear the same attire during the competition. The attire should bear the school colours/logo/badge or name.
- 22.2 Players not using the school team's T-shirts will be told to change before they are allowed to play.

23 MATTERS NOT PROVIDED FOR

All matters not provided for in these Rules and Regulations shall be dealt with by the Badminton Competition Organising Committee.

24 AMENDMENTS

The Singapore Primary Schools Sports Council shall have the right to delete, add or amend the rules and regulations laid down herein.

SBA updated rule on Overrule by Umpire over Line-Judges (implemented in 2005).

'An official's decision is final on all points of fact for which that official is responsible. If, in the opinion of the umpire, it is beyond reasonable doubt that a line judge has made a clearly wrong call, the umpire shall change the decision of the line judge. If, in the opinion of the umpire, the line judge should be replaced, the umpire should call the referee to discuss the matter.'

AGE GROUP FOR 2017

ANNEX A

S/N	Sports/Games	Senior Division	Junior Division	Age Dispensation	Remark
1	Badminton	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
2	Basketball	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not applicable	
3	Football	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not applicable	
4	Golf	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
5	Gymnastics	<u>*Div A</u> 1 Jan 2005 2 Jan 2004 --- 31 Dec 2004 <u>Div B</u> 1 Jan 2006 2 Jan 2005 --- 31 Dec 2005	<u>Div C</u> 1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Div C	A competitor for B and C Div may opt to participate in a higher Div
6	Hockey	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not applicable	
7	Netball	1 Jan 2006	1 Jan 2009		

S/N	Sports/Games	Senior Division	Junior Division	Age Dispensation	Remark
		1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not applicable	
8	Rope Skipping	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
9	Rugby	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not applicable	
10	Sailing	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
11	Sepaktakraw	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not applicable	
12	Softball	1 Jan 2007 1 Jan 2006 --- 31 Dec 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 2 Jan 2007 --- 31 Dec 2007	Not applicable	
13	Swimming	<u>Div A</u> 1 Jan 2005 2 Jan 2004 --- 31 Jan 2004 <u>Div B</u> 1 Jan 2006	<u>Div C</u> 1 Jan 2007 2 Jan 2006 --- 31 Dec 2006 <u>Div D</u> 1 Jan 2009	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for D Div	

S/N	Sports/Games	Senior Division	Junior Division	Age Dispensation	Remark
		2 Jan 2005 --- 31 Dec 2005	1 Jan 2008 --- 31 Dec 2008 2 Jan 2007 --- 31 Dec 2007		
14	Table Tennis	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
15	Tennis	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
16	Tenpin Bowling	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
17	Track and Field	<u>Div A</u> 1 Jan 2005 2 Jan 2004 --- 31 Jan 2004 <u>Div B</u> 1 Jan 2006 2 Jan 2005 --- 31 Dec 2005	<u>Div C</u> 1 Jan 2007 2 Jan 2006 --- 31 Dec 2006 <u>Div D</u> 1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 2 Jan 2007 --- 31 Dec 2007	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for D Div	
18	Volleyball	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not Applicable	
19	Wushu	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010	

S/N	Sports/Games	Senior Division	Junior Division	Age Dispensation	Remark
		2 Jan 2004 --- 31 Dec 2004	1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	
20	Floorball	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	Not applicable	
21	Taekwondo	1 Jan 2006 1 Jan 2005 --- 31 Dec 2005 2 Jan 2004 --- 31 Dec 2004	1 Jan 2009 1 Jan 2008 --- 31 Dec 2008 1 Jan 2007 --- 31 Dec 2007 2 Jan 2006 --- 31 Dec 2006	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Div	Only for Poomsae Event.

AGE DISPENSATION POLICY FOR SPSSC

1. BACKGROUND

Age Dispensation Policy refers to the approval for a pupil to participate in a sport/game recognised by the Singapore Primary Schools Sports Council (SPSSC).

This policy **only** applies to 7 and 8 years old who wish to participate in the 'Junior' Division competitions organised under the auspices of the SPSSC (except the 5 identified sports¹ with higher risks). Poomsae event for Taekwondo is allowed.

2. APPLICATION PROCESS

Eligible students (listed in para 1) are to apply for age dispensation with their respective games organising committees using the application form in Annex B2. This form has to be submitted by their parents/guardians and endorsed by their school Principal.

The application form has to be submitted together with the school's registration form for the competition.

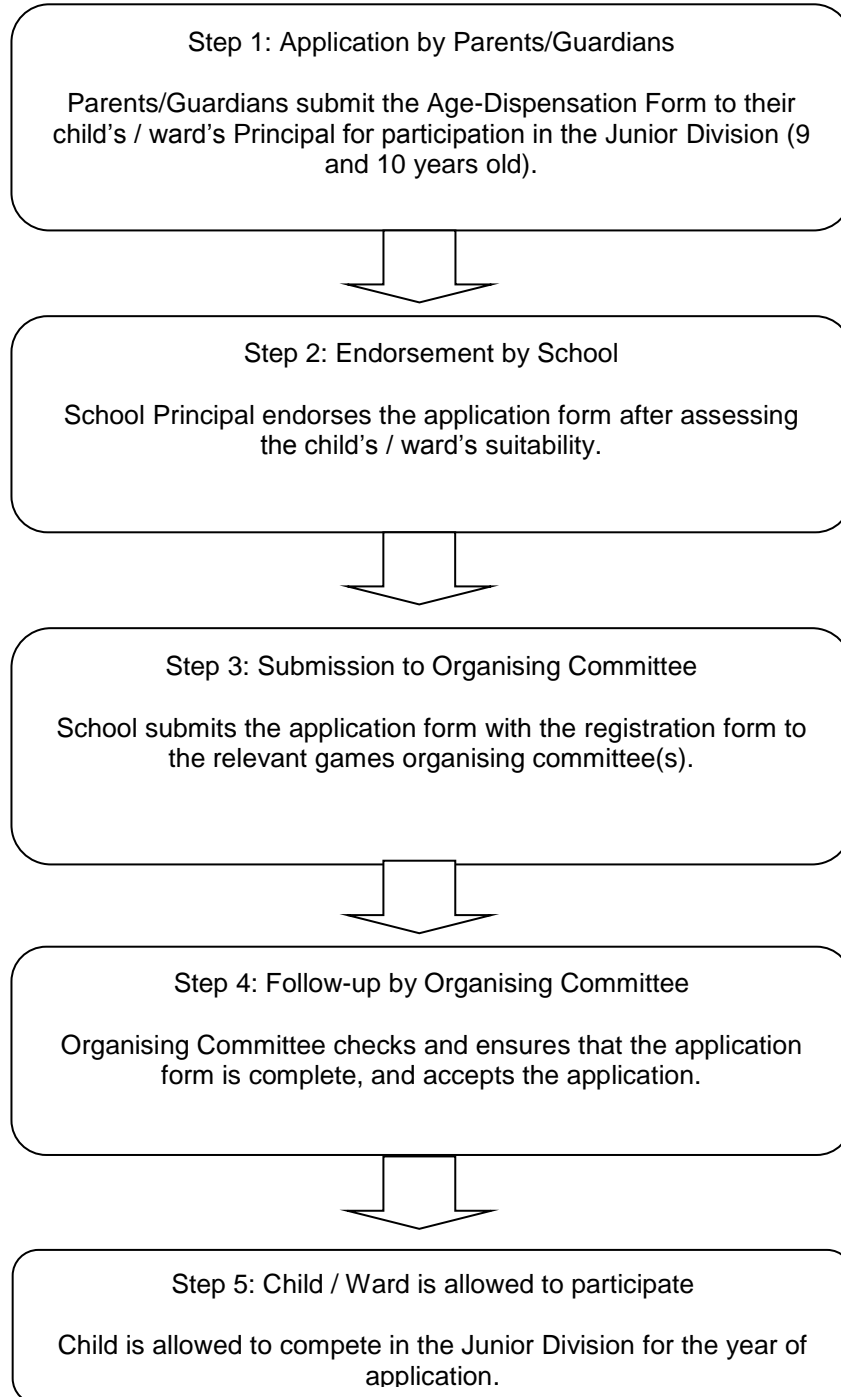
Any application submitted after the closing date stipulated by the respective games convenors will not be considered.

3. TERMS AND CONDITIONS

- a. Age dispensation for 7 and 8 years old is allowed for all sports; except the 5 identified sports with higher risks. Poomsae event for Taekwondo is allowed.
- b. Age dispensation is only granted for the year of application.
- c. Once approved, pupil can only compete in the Junior division, i.e. for both individual and team events for the approved year.

¹ The 5 identified sports are rugby, football, basketball, hockey and taekwondo (Kyrugi). Taekwondo (Poomsae) is a non-contact segment, hence it is not classified as a sport with higher risk.

**SPSSC FIVE STEP FLOWCHART FOR
AGE DISPENSATION**



**SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL
APPLICATION FOR AGE DISPENSATION**

Sport:			
Student's Particulars			
Name :		Gender:	
NRIC:		Date of Birth:	
Parent's / Guardian's Particulars			
Name:		* Father/Mother/Guardian	
Contact Number		Alt Contact Number :	
School's Particulars			
School:			
Principal:			
Teacher in charge:			
Contact Number		Alt Contact Number :	
Rationale Supporting the Request for Age Dispensation			

Acknowledgement by Parent/Guardian:

I, _____, parent/guardian of _____ would like to request for my child/ward to represent the school in the SPSSC Junior division competition for the above-mentioned sport in ____ (Year).

I have assessed his/her physical and mental readiness and deem him/her to be suitable and ready to compete in the above-stated category.

	Parent's/Guardian's Signature and Date

Principal's Endorsement:

	Principal's Signature and Date

CHAMPIONSHIP FORMAT

In determining the format for the competition, National/Zone Organising Committees should aim to provide meaningful² competition experiences for participating teams. **The selected competition format should be standardised within the same sport** (i.e. across zones; and from year to year).

One-Group Championship Format

Grouping

The Championship will be played in a One-Group single round robin format.

Number of Teams	Group
3 to 7 teams	One-Group

The National/Zone Organising Committee may decide to adopt one of the options listed below according to ranked order:

Option 1: With Play-offs	At the end of the One-Group round robin format, the top 2 placed teams will play-off for 1st & 2nd position and the 3rd and 4th placed teams will play-off for 3rd & 4th position
Option 2: With Semi-Finals	At the end of the One-Group round robin format, semi-finals will be played between the teams ranked 1st & 4th and 2nd & 3rd. The winners of the semi-finals will play for the 1st & 2nd and the losers of the semi-finals will play for the 3rd & 4th positions.
Option 3: Without play-offs or semi-finals	Team ranking will be determined by the league points accumulated at the end of the single round robin format.

Note:

National/Zone Organising Committee should adopt **Option 1 as a default option** when deciding on the competition format. If Option 1 is not tenable, the Organising Committee may consider adopting Option 2 next, followed by Option 3 and inform the Standing Committee.

² Each participating team should minimally play 3 matches (i.e. cumulative across Zone and National competitions; where applicable) in the course of competition.

Two-Group Championship Format

Preliminary Round

Seeding

The champion and the fourth team of the preceding tournament shall be seeded in Group A. The runner-up and the third team of the preceding tournament shall be seeded in Group B.

Grouping

Except for the seeded team, grouping will be determined by the drawing of lots. The top 2 teams of each group will advance to the semi-final round. Convenor may determine the number of teams per group by drawing of lots.

Number of Teams	Group A	Group B
8 teams	4	4
9 teams	4	5
	5	4
10 teams	5	5
11 teams	5	6
	6	5
12 teams	6	6
13 teams	6	7
	7	6
14 teams	7	7

Semi-Final Round

The champion and runner-up of each group shall enter into a criss-cross championship. The winner of group A will meet the runner-up of group B and vice-versa.

Semi-final 1(SF2)	A1 vs. B2
Semi-final 2 (SF2)	B1 vs. A2

Finals

The winners of the two semi-finals shall then play at the final to decide the champion and runner-up. The losers of the two semi-finals will play for 3rd and 4th positions.

1 st & 2 nd Position	Winner of SF1 vs. Winner of SF2
3 rd & 4 th Position	Loser of SF1 vs. Loser of SF2

Three-Group Championship Format

Preliminary Round

Seeding

The champion of the preceding tournament shall be seeded in Group A, the runner-up and third placed teams in Group B and Group C respectively. In the event that one of the seeded team withdraws from the tournament, the fourth placed team of the preceding tournament will be seeded.

Grouping

Except for the seeded team, grouping will be determined by the drawing of lots. The top 2 teams of the groups will advance to the quarter-final round. Convenor may determine the number of teams per group by drawing of lots.

Number of Teams	Group A	Group B	Group C
12 teams	4	4	4
13 teams	4	4	5
	5	4	4
14 teams	4	5	4
	5	5	5
	5	4	5
15 teams	5	5	4
16 teams	5	5	5
	6	5	5
	5	6	5
17 teams	5	5	6
	6	6	5
	6	5	6
18 teams	5	6	6
	6	6	6
	6	6	6
19 teams	6	6	7
	7	6	6
	6	7	6
20 teams	6	7	6
	7	7	7
	7	6	7
21 teams	7	7	6

Quarter-Final Round

The quarter-final round will be played in a 2-Group format. One of the groups shall consist of two (2) group champions and one (1) group runners-up, and the other group one (1) group champion and two (2) group runners-up. The groups shall be determined by drawing of lots.

The group champion and runner-up shall be placed in different groups in the quarter-final round. For example, if A1 is drawn into Group X, A2 shall be placed in Group Y.

Group X	Group Y
A1	B1
C1	A2
B2	C2

Semi-Final Round

The champion and runner-up of each group shall enter into a criss-cross championship. The winner of group X will meet the runner-up of group Y and vice-versa.

Semi-final 1 (SF1)	X1 vs. Y2
Semi-final 2 (SF2)	Y1 vs. X2

Finals

The winners of the two semi-finals shall then play at the final to decide the champion and runner-up. The losers of the two semi-finals will play for 3rd and 4th positions.

1 st & 2 nd Position	Winner of SF1 vs. Winner of SF2
3 rd & 4 th Position	Loser of SF1 vs. Loser of SF2

Four-Group Championship Format

Preliminary Round

Seeding

The champion of the preceding tournament shall be seeded in Group A, the runner-up, third placed and the fourth placed teams in Group B, Group C and Group D respectively.

Grouping

Except for the seeded team, grouping will be determined by the drawing of lots. The top 2 teams of the groups will advance to the quarter-final round. Convenor may determine the number of teams per group by drawing of lots.

Number of Teams	Group A	Group B	Group C	Group D
16 teams	4	4	4	4
17 teams	5	4	4	4
	4	5	4	4
	4	4	5	4
	4	4	4	5
18 teams	5	5	4	4
	5	4	4	5

	4	5	5	4
	4	4	5	5
19 teams	5	5	5	4
	5	5	4	5
	5	4	5	5
	4	5	5	5
20 teams	5	5	5	5
21 teams	6	5	5	5
	5	6	5	5
	5	5	6	5
	5	5	5	6
22 teams	6	6	5	5
	6	5	5	6
	5	6	6	5
	5	5	6	6
23 teams	6	6	6	5
	6	6	5	6
	6	5	6	6
	5	6	6	6
24 teams	6	6	6	6
25 teams	7	6	6	6
	6	7	6	6
	6	6	7	6
	6	6	6	7
26 teams	7	7	6	6
	6	7	7	6
	7	6	6	7
	6	6	7	7
27 teams	7	7	7	6
	7	7	6	7
	7	6	7	7
	6	7	7	7
28 teams	7	7	7	7

Quarter-Final Round

The quarter-final round will be played in a 2-Group format. Each group shall consist of two (2) group champions and two (2) group runners-up. The groups shall be determined by drawing of lots. The group champion and runner-up shall be placed in different groups in the quarter-final round. For example, if A1 is drawn into Group X, A2 shall be placed in Group Y.

Group X	Group Y
A1	B1
C1	D1
B2	A2
D2	C2

Semi-Final Round

The champion and runner-up of each group shall enter into a criss-cross championship. The winner of group X will meet the runner-up of group Y and vice-versa.

Semi-final match 1	X1 vs. Y2
Semi-final match 2	Y1 vs. X2

Finals

The winners of the two semi-finals shall then play at the final to decide the champion and runner-up. The losers of the two semi-finals will play for 3rd and 4th positions.

1 st & 2 nd Position	Winner of SF1 vs. Winner of SF2
3 rd & 4 th Position	Loser of SF1 vs. Loser of SF2

21 POINTS TOURNAMENT SCORING SYSTEM

Scoring System

- Winner of a match shall be decided by the best of three games of 21 points.
- The side winning a rally adds a point to its score.
- At 20 all, the side which gains a 2 point lead first, wins that game.
- At 29 all, the side scoring the 30th point, wins that game.
- The side winning a game serves first in the next game.

Intervals and Change of Ends

- When the leading score reaches 11 points, players have a 60 second interval.
- A two (2) minute interval between each game is allowed. Players are not allowed to leave the court during the interval without the Umpire's permission.
- In the third game, players change ends when a side scores 11 Points.

Singles

- At the beginning of the game and when the score is even, the server serves from the right service court. When it is odd, the server serves from the left service court.
- If the server wins a rally, the server scores a point and then serves again from alternate service court.
- If the receiver wins a rally, the receiver scores a point and becomes the new server.

Doubles

- There is only one serve in doubles.
- At the beginning of the game and when the score is even, the server serves from the right court. When it is odd, the server serves from the left court.
- If the serving side wins a rally, the serving side scores a point and the same server serves again from the alternate service court.
- If the receiving side wins a rally, the receiving side scores a point. The receiving side becomes the new serving side.
- The player of the receiving side who served last stays in the same service court from where he served last. The reverse pattern applies to the receiver's partner
- The players do not change their respective service courts until they win a point when their side is serving.
- If players commit an error in the service court, the error is corrected when the mistake is discovered

SPSSC PROCEDURE FOR APPEALS
WORKFLOW

3-4 weeks or earlier for entire process to complete
(suggested timeline)

STAGE 1

SCHOOL MAKES AN APPEAL IN WRITING TO SECRETARY/SPSSC and THE APPEAL MUST COMPLY WITH THE SPSSC GENERAL RULES AND REGULATIONS PARA. 12

This must be done **within two working days** upon receiving the Championship Organising Committee's Decision.

STAGE 2

PART 1 - ACKNOWLEDGEMENT OF LETTER OF APPEAL

Upon receiving the official Letter of Appeal and the \$300 (via journal transfer), SPSSC Secretariat will acknowledge the date and time the letter is received.

PART 2 - SUSPENSION/RESUMPTION OF CHAMPIONSHIPS

Communication will be made by National Convenor to all stakeholders.

STAGE 3

FORMATION OF SPSSC BOARD OF APPEAL

Chairman/SPSSC Discipline & Appeals Sub-Committee to convene a Board of Appeal (BoA) to look into the matter and also provide a timeline for completion.
(Refer to suggested timeline for completion)

STAGE 4

OUTCOME AND CLOSURE OF SPSSC BOARD OF APPEAL

BoA Secretariat will arrange for a meeting with appellant (school) and all relevant parties to inform decision and explain process.

As in accordance with the SPSSC General Rules and Regulations under rule 12.4, the decision of the Board of Appeal or the Standing Committee shall be final.

SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL

ROLE OF THE TEACHER IN-CHARGE

The teacher in-charge will represent the school on all matters pertaining to the administration and organisation of the tournament. He/She will do the following:

- to ensure good attendance during practice
- to take follow-up actions on absenteeism of members
- to co-ordinate training sessions with the external instructor
- to monitor and take stock of sports equipment
- to attend meetings called by the game convenor
- to submit team list
- to be responsible for the accuracy of the players' particulars in the entry forms and ensure that the pupils are not placed in the wrong division.
- to liaise between the Organising Committee (convenor school) and the Principal (school)
- to check the fixtures and schedules
- to make transport arrangements for the teams
- to accompany the schools teams for all competitions
- to remain with the team throughout the duration of play
- to be responsible for the conduct and behaviour of the external instructor, players and supporters
- to represent the school in matters pertaining to appeals/protests (as required by the sport/game)
- to accompany pupils at disciplinary board meeting
- to ensure that the team is medically covered e.g. first aid kit

Code of Conduct for External Instructors

- External instructors are expected to conduct themselves well in carrying out their duties.
- They are to observe the rules and regulations of the school.
- They should not replace the role of the teacher in-charge.
- They will prepare the training schedule for the team, in consultation with the Principal and the teacher in-charge (i.e. 30-week programme)
- They are not allowed into the competition area except where the rule of the game requires the presence of the instructor e.g. Softball.
- They cannot represent the school in any matters.
- They must not interfere with the organisation of the tournament.
- They are not allowed to approach the game officials to query their decisions. Only teachers-in-charge are allowed to approach game officials to seek clarifications.
- External instructors violating the above rules will be asked to leave the competition arena.
- Action will be taken against the school if the external instructors fail to comply with the tournament rules.
- The onus for the external instructors to adhere to the above rules and to be well versed with the competition rules amended to meet the needs of our pupils' lies with the school concerned.
- Ensure that the team has adequate rest and given water breaks.
- Instructors should refrain from using foul language or in a tone not becoming of proper behaviour.

Expected Behaviour for Spectators

Spectators' Creed

- Be a Respectful Supporter – Applaud excellence and fair play. Appreciate the efforts of all athletes, teachers, coaches, officials and organisers.
- Be a Motivator– Cheer to encourage and motivate. Care for athletes' well-being.
- Be a Responsible Spectator – Keep the venue safe and comfortable for all. Keep the venue clean.