

**SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL  
SPECIFIC RULES AND REGULATIONS FOR TENPIN BOWLING 2017**

**1 RULES AND REGULATIONS**

All sports and games shall:

- 1.1 the Tenpin Bowling Championships shall be run according to the laws/rules that have been established by the World Tenpin Bowling Association (WTBA) and the Singapore Bowling Federation (SBF);
- 1.2 in the event that the rules and regulations are modified for safety reasons to suit the level of our school pupils, it must be clearly stated in the respective sports/games rules and regulations and;
- 1.3 be governed by the Rules and Regulations of the Singapore Primary Schools Sports Council.
- 1.4 be organised, adhering to the Baseline Safety Standards for National School Games.

**2 CHAMPIONSHIP ORGANISING COMMITTEE**

**2.1 COMPOSITION**

2.1.1 The Championship Organising Committee shall consist of the following:

The National Convenor,  
The Games Advisor,  
The Zone Convenors,  
Organising Secretaries and  
Any other co-opted members deemed necessary

2.1.2 The Championship Organising Committee and the Zone Convenors are empowered to appoint sub-committees and individual members to assist in the organisation and running of the championships as and when required.

**2.2 DUTIES**

The Championship Organising Committee shall have the following roles and responsibilities:-

- 2.2.1 to draw fixtures;
- 2.2.2 to fix venues, dates and times;
- 2.2.3 to arrange for equipment and facilities, and perform any other tasks for conducting the championships;
- 2.2.4 to conduct RAMS for the championships;
- 2.2.5 to ensure that venue managers conduct RAMs for the respective games venues;

- 2.2.6 to appoint a technical committee/referees/lane marshals;
- 2.2.7 to incur expenditure within the allocated budget approved by the SPSSC;
- 2.2.8 to select players to represent SPSSC in approved local and overseas championships, to appoint coaches to take charge of the teams;
- 2.2.9 to deal with matters pertaining to discipline, protest and other aspects of the championships;
- 2.2.10 to source and organise coaching and officiating courses to upgrade the technical knowledge and expertise of teachers; and
- 2.2.11 to implement the Baseline Safety Standards in the organising of National School Games.

### 3 DIVISION

#### 3.1 For Implementation in 2017

3.1.1 The following age group divisions apply to Tenpin Bowling.

Division	Age	Year/Date of Birth
Senior Division	12 and 13 years old	1 Jan 2006
		1 Jan 2005 --- 31 Dec 2005
		2 Jan 2004 --- 31 Dec 2004
Junior Division	9, 10 and 11 years old	1 Jan 2009
		1 Jan 2008 --- 31 Dec 2008
		1 Jan 2007 --- 31 Dec 2007
		2 Jan 2006 --- 31 Dec 2006

3.1.2 Age Dispensation Policy

For individual and non-contact sports, 7 year olds (born in the year 2010) and 8 year olds (born in the year 2009) may choose to participate in the Junior Division.

3.1.3 Application has to be put forth by parents, endorsed by school Principals and submitted to respective games organising committee for follow-up. (Refer to Annex A).

3.1.4 All pupils can only compete in one division of that particular sport/game within the same year.

3.1.5 Age dispensation policy is only applicable to the year of application.

Tenpin Bowling	1 Jan 2011 1 Jan 2010 --- 31 Dec 2010 2 Jan 2009 --- 31 Dec 2009 Applicable for Junior Division Only
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## 4 ENTRIES

- 4.1 Each school is eligible to enter only one team of 4, 8 or 12 bowlers in each of the following divisions:
- Boys Senior Division
  - Boys Junior Division
  - Girls Senior Division
  - Girls Junior Division
- 4.2 All entries must be submitted through the SPSSC e-Registration portal on or before the stipulated closing date. This includes details of players along with the necessary supporting documents.
- a) Baseline Safety Standards Acknowledgement Form
  - b) Supporting documents for Special/Transfer case students
  - c) Students' Identification Template (EZ-link Card)

## 5 REGISTRATION OF PLAYERS

- 5.1 The total number of players to be registered shall not deviate from that laid down in the Specific Rules and Regulations for Tenpin Bowling for the National Championships.
- 5.2 The total number of players to be registered shall adhere to multiples of 4 up to a maximum of 12 for each division gender (i.e. 4, 8 and/or 12).
- 5.3 The registration forms will be used as the team lists for the whole duration of the competition.
- 5.4 Only in the event that any player(s) registered be transferred or has/have to leave school during the preliminary rounds, the school shall be allowed to replace the affected player(s) with registered substitutes or newly-registered bowlers.
- 5.4.1 Schools must write in to inform the Convenors of the replacement and submit the amended registration forms at least three (3) working days before the start of the competition.
- 5.5 If a school chooses not to register the maximum number of players allowed by the sport/game, at the time of submitting the registration form to the Convenor, the school shall not be permitted to register additional players subsequently.
- 5.6 International pupils can only be registered to play for their school after they have been issued with the student passes from the Immigration and Checkpoints Authority (ICA).
- 5.7 International pupils who are in the schools on exchange programme are not allowed to represent the school.
- 5.8 Pupils granted Leave of Absence (LOA) by MOE will be allowed to represent the school.
- 5.9 Registration constitutes representation, that is, once a pupil is registered to play for a school, he or she is deemed to have represented his or her school. Hence, the pupil is not allowed to represent another school in the same sports/games.

- 5.10 Schools have to submit to the Convenor the Baseline Safety Acknowledgement Form for each division gender, with endorsement by the school principal, for the team's registration to be confirmed.

## 6 CHAMPIONSHIP FORMAT

- 6.1 There must be a minimum of three (3) registered teams from three (3) different schools before a championship can be organised.

### 6.2 Composition of team

Each team shall comprise a minimum of 4 and a maximum of 12 bowlers (in multiples of 4) with a maximum of 2 reserves for a team of 4 bowlers or a maximum of 4 reserves for a team of 8 – 12 bowlers.

### 6.3 Style of play

Each game shall be bowled on a pair of lanes. Schools and/or individuals shall successively and in regular order bowl one frame on one lane and the next frame (alternate) on the next adjoining lane, hence alternating between the lanes until 5 frames are bowled on each lane and thus completing the game. When any question arises as to which of the 2 bowlers shall bowl first, it is incumbent upon the bowler on the right to do so.

### 6.4 Events

The following events will be contested:

Singles	-	4 games Series per individual
Doubles	-	4 games Series per individual
Quartet	-	4 games Series per individual
All-Events	-	Total scores collected from the individuals.

### 6.5 Order of bowling

6.5.1 Order of bowling will be as submitted on the Official Entry Form unless prior approval has been given by the Tournament Organising Committee.

6.5.2 The Doubles Line-up Form will have to be submitted within half an hour after the Singles event. The Quartet Line-up Form will have to be submitted within half an hour after the Doubles event. A NIL submission is required. No amendments to the line-up order will be allowed after submission is endorsed by game official.

### 6.6 Grouping and Substitution

6.6.1 A bowler having participated in a Quartet shall not be allowed to participate with any other Quartet(s).

6.6.2 A bowler may only be replaced by registered substitutes in the event of injury and/or illness. Once the bowler is replaced, the bowler will not be allowed to re-join the Championship at any stage of the competition.

## **6.7 No slow bowling**

- 6.7.1 Bowlers who are in readiness to step onto the approach shall have the following rights and obligations:
- 6.7.2 They may claim the right of way only over anyone moving to the approach or preparing to bowl on the lane immediately to their left.
- 6.7.3 They shall give way to any bowler who is moving towards the approach or preparing to bowl on the lane immediately to their right.
- 6.7.4 Bowlers must be ready to bowl when it is their turn and shall not delay by going on to the approach if the lanes immediately adjacent to them on the left and right sides are clear.
- 6.7.5 The lane marshals shall specifically monitor any player or team that gets more than four frames behind the leader in a singles and doubles event, or more than two frames behind in team of four, not counting the end pairs of the lanes.
- 6.7.6 If a player does not observe the procedures outlined in paragraph 6.7.5, it may be construed as slow bowling. A player failing to observe these procedures shall be warned by an authorized tournament official as follows:
- a. A white card for the first offense (no penalty).
  - b. A yellow card for the second offense (no penalty).
  - c. A red card for the third and each succeeding offense in any block of games (six games for singles and doubles, three games for quartet and all games of match play in a day). The penalty shall be zero pinfall for the frame.

## **6.8 Official score sheet / Verification of scores**

- 6.8.1 Each individual bowler / double / quartet shall receive a copy of the scores bowled and will be required to sign the official copy immediately after bowling to acknowledge the score(s).
- 6.8.2 After a score has been recorded, it cannot be changed unless there is an obvious error in scoring or calculation. Upon discovery, obvious errors must be corrected immediately by a Tournament Official. Questionable errors shall be decided by the Tournament Official and corrected immediately.
- 6.8.3 A tournament game or frame(s) within a game that is irretrievable (lost in the scoring process) may be re-bowled with approval by the Tournament Organising Committee.
- 6.8.4 It is the onus and responsibility of each bowler to ensure that the score for each bowl is recorded accurately on the official score sheet.
- 6.9 Any deviation from the championship format requires approval from the Council or the Standing Committee and must be clearly stated in the respective sports/games rules and regulations.

## **7 GRACE PERIOD**

- 7.1 Fifteen minutes (15 min) grace is allowed. The Convenor or his/her representative may at his/her discretion extend this grace period if he/she thinks the extension of grace period is justifiable (e.g. in special cases when delay may be caused by traffic jams, etc). However, the team concerned must contact the Convenor or his/her representative at the venue concerned to inform him/her of the delay. Teams must abide by the decision of the Convenor or his/her representative.

## **8 POSTPONEMENT**

- 8.1 The Convenor or his representative shall, at his/her discretion, decide to postpone a match if he thinks the venue is unfit for play, or for any other valid reasons for which he deems a postponement is in order. Teams must abide by the decision of the Convenor or his/her representative.

## **9 WITHDRAWAL AND WALK-OVER**

- 9.1 Any withdrawal or walk-over is considered contrary to the spirit of the game.
- 9.2 Schools participating in the championship should not withdraw or give walk-over.
- 9.3 For each withdrawal<sup>1</sup> or walk-over, a written explanation duly endorsed by the Principal shall be submitted to the Convenor and the Game Advisor within two (2) working days.
- 9.4 In the play-off for top 4 placing, any walk-over will disqualify the team from being placed.

## **10 ABANDONED GAME**

- 10.1 Decision on abandoned game must comply with the laws of Tenpin Bowling (WTBA and SBF).
- 10.2 The referee/umpire/match manager is required to submit a written report on an abandoned game within one (1) working day.
- 10.3 For decision on abandoned game, refer to Para 19 on disqualifications.

## **11 PROTEST**

- 11.1 Any clarification on points of laws/rules, must be lodged immediately by the teacher-in-charge to the referee/umpire/judge. The decision taken by the referee/umpire/judge will be final.

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<sup>1</sup>All results involving the team will be null and void.

- 11.2 All protests shall be referred to the Championship Organising Committee. The protest(s) must reach the Committee within one (1) working day following the match to which it relates unless stipulated otherwise in the respective games rules. The protest must be in writing and duly signed by the principal. All protests must also be accompanied by a protest fee of **one hundred and fifty-dollars (\$150)<sup>2</sup>**.
- 11.3 The Championship Organising Committee will deliberate on the protest within three (3) working days unless stipulated otherwise in the respective games rules. The decision will then be made known in writing to the school concerned by the next day.
- 11.4 If the protest is upheld, the protest fee will not be required. If it is overruled, the protest fee of \$150 will be deducted from the protesting school's account, via IFAAS.
- 11.5 When there is conflict of interest, the school involved will not sit in the committee considering the protest.

## 12 APPEAL

- 12.1 Upon the release/disclosure of the decision of the Championship Organising Committee, only schools may appeal to the Council.
- 12.2 Notices of appeal shall be lodged with the Secretary of the Zone/Central Council within two (2) working days upon receiving the Championship Organising Committee's Decision. The appeal must be in writing and duly signed by the Principal and accompanied by an administrative fee of **three hundred dollars (\$300)<sup>3</sup>**.
- 12.3 Upon receiving the notice of appeal from the school, the appeal fee of \$300 shall be deducted from the school's account via IFAAS. Regardless of the outcome of the appeal, there will be no refund.
- 12.4 The Board of Appeal will deliberate on the appeal. The decision of the Board of Appeal shall be final. (Please refer to Annex B)

## 13 SUSPENSION

- 13.1 A player suspended by any one of the following bodies is barred from participating in SPSSC championships for that sport/game for the period of suspension:
- a. The Zone Council
  - b. The Singapore Primary Schools Sports Council
  - c. The National Association of the sport/game

## 14 TIE BREAKER

- 14.1 In the event of a tie in the team championships, the proviso to select the winner of a tie would be to look at the All-Events results. The team with one bowler scoring the best in the All-Events shall be declared the division champion.

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<sup>2</sup> Amount is inclusive of GST.

<sup>3</sup> Amount is inclusive of GST.

- 14.2 For a tie between 2 teams with 2 bowlers sharing the same scores in the All-Events, the second best All-Events score shall be the decider.
- 14.3 The same format will be applied in the event of a tie in any of the top four placing for the overall schools title.

## 15 PRIZES

- 15.1 The number of prizes and plaques (for team championships only) to be awarded at the Zone and National Championship shall be as follows:

3 team/participants	-	Prizes and plaques for 1 <sup>st</sup> & 2 <sup>nd</sup>
4 team/participants	-	Prizes and plaques for 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>
5 or more teams	-	Prizes and plaques for 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>

- 15.2 Prizes will be awarded for the following events:

Singles	-	1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>
Doubles	-	1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>
Quartets	-	1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>
All Events	-	1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>

- 15.2.1 When equal scores are registered for any of the first 3 positions in the Singles, Doubles and Quartets, joint winners shall be declared.

- i In the case of a tie for 1st position, the next in line shall be awarded 3rd position.
- ii In the case of a triple tie for 1st position, there will be no awards for 2nd and 3rd positions.
- iii In the case of a tie for 2nd position, there will be no award for the 3rd position.

- 15.3 The National School Games Team Championship prizes will be awarded for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> positions.

## 16 TEACHER-IN-CHARGE OF TEAM

- 16.1 Each participating team must be accompanied by a teacher who shall remain with the team throughout the duration of play. (Please refer to Annex C.)
- 16.2 Teachers-in-charge are not allowed to interfere with the final decision taken by the referee/umpire/judge on points of laws/rules after clarification has been sought. If such interference results in disruption of any match/game, a report shall be made by the Convenor and the matter brought to the attention of the Championship Organising Committee for appropriate action.



## 17 EXTERNAL INSTRUCTORS

- 17.1 External instructors are expected to conduct themselves with decorum during competitions. (Please refer to Annex D)
- 17.2 External instructors are not allowed to approach the game officials to query their decisions. Only teachers-in-charge are allowed to approach game officials to seek clarifications.
- 17.3 Schools must ensure that their external instructors adhere to the SPSSC Rules and Regulations.
- 17.4 An external instructor who has breached any of the rules and the schools which engaged him/her will be referred to the respective Championship Organising Committees by the respective convenors for appropriate action to be taken.

## 18 SUPPORTERS

- 18.1 Schools sending supporters to any championship shall ensure that their pupils are in proper school uniform and that there is sufficient number of teachers on duty to maintain discipline.
- 18.2 All supporters are required to remain within the stipulated area for supporters throughout the championship. They are not allowed to be in the championship arena.
- 18.3 Participating schools must ensure that their supporters and spectators attending the game(s) conduct themselves to the best of their abilities (Refer to Annex C). In the event that unsportsmanlike behaviour is observed, the Convenor may, at his discretion, issue an eviction of the spectator from the training/competition venue.

## 19 DISQUALIFICATION

- 19.1 A school team will be disqualified if it commits any of the following:
  - A) if it fields an ineligible player who is:
    - I. an overage player
    - II. an underage player
    - III. an unregistered player
    - IV. a suspended player
    - V. a player without a valid student pass
    - VI. a non bona fide pupil
  - B) team/player not accompanied by a teacher
  - C) team/player which caused the game/match to be abandoned
- 19.2 All results involving the team which has been disqualified will be considered null and void.

## 20 ATTIRE

All school athletes must be suitably attired in accordance with the requirement of the sport/game. The attire should bear the school colours/logo/badge or name.

**21 MATTERS NOT PROVIDED FOR**

All matters not provided for in these Rules and Regulations shall be dealt with by the respective Championship Organising Committees.

**22 AMENDMENTS**

The Singapore Primary Schools Sports Council shall have the right to delete, add or amend the rules and regulations laid down herein.

## **AGE DISPENSATION POLICY FOR SPSSC**

### **1. BACKGROUND**

Age Dispensation Policy refers to the approval for a pupil to participate in a sport/game recognised by the Singapore Primary Schools Sports Council (SPSSC).

This policy **only** applies to 7 and 8 years old who wish to participate in the 'Junior' Division competitions organised under the auspices of the SPSSC (except the 5 identified sports<sup>1</sup> with higher risks). Poomsae event for Taekwondo is allowed.

### **2. APPLICATION PROCESS**

Eligible students (listed in para 1) are to apply for age dispensation with their respective games organising committees using the application form in Annex B2. This form has to be submitted by their parents/guardians and endorsed by their school Principal.

The application form has to be submitted together with the school's registration form for the competition.

Any application submitted after the closing date stipulated by the respective games convenors will not be considered.

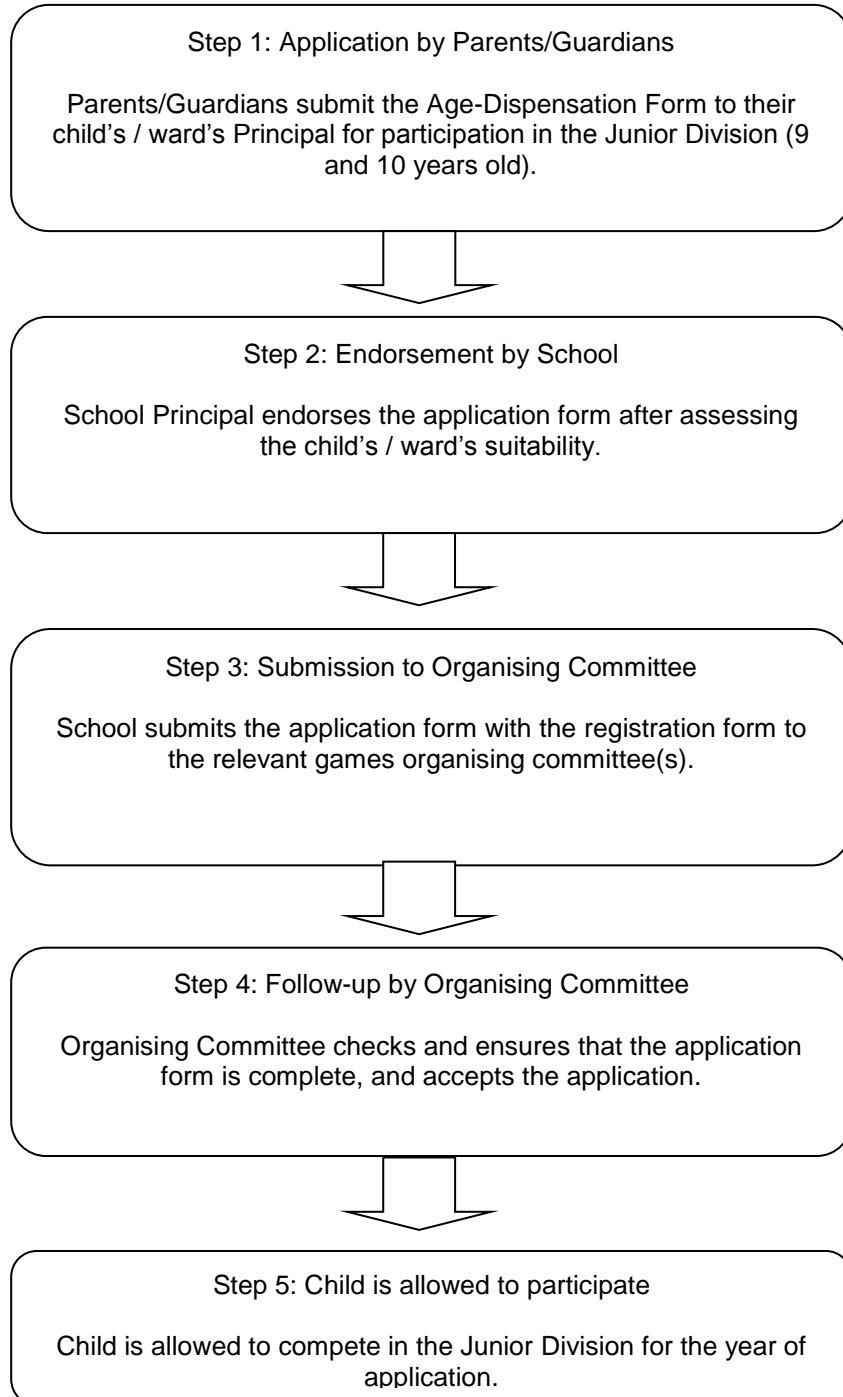
### **3. TERMS AND CONDITIONS**

- a. Age dispensation for 7 and 8 years old is allowed for all sports; except the 5 identified sports with higher risks. Poomsae event for Taekwondo is allowed.
- b. Age dispensation is only granted for the year of application.
- c. Once approved, pupil can only compete in the Junior division, i.e. for both individual and team events for the approved year.

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<sup>1</sup> The 5 identified sports are rugby, football, basketball, hockey and taekwondo (Kyrugi). Taekwondo (Poomsae) is a non-contact segment, hence it is not classified as a sport with higher risk.

**SPSSC FIVE STEP FLOWCHART FOR  
AGE DISPENSATION**



**SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL  
APPLICATION FOR AGE DISPENSATION**

Sport:			
<b>Student's Particulars</b>			
Name :		Gender:	
NRIC:		Date of Birth:	
<b>Parent's / Guardian's Particulars</b>			
Name:		* Father/Mother/Guardian	
Contact Number		Alt Contact Number :	
<b>School's Particulars</b>			
School:			
Principal:			
Teacher in charge:			
Contact Number		Alt Contact Number :	
<b>Rationale Supporting the Request for Age Dispensation</b>			

**Acknowledgement by Parent/Guardian:**

I, \_\_\_\_\_, parent/guardian of \_\_\_\_\_ would like to request for my child/ward to represent the school in the SPSSC Junior division competition for the above-mentioned sport in \_\_\_\_\_ (Year).

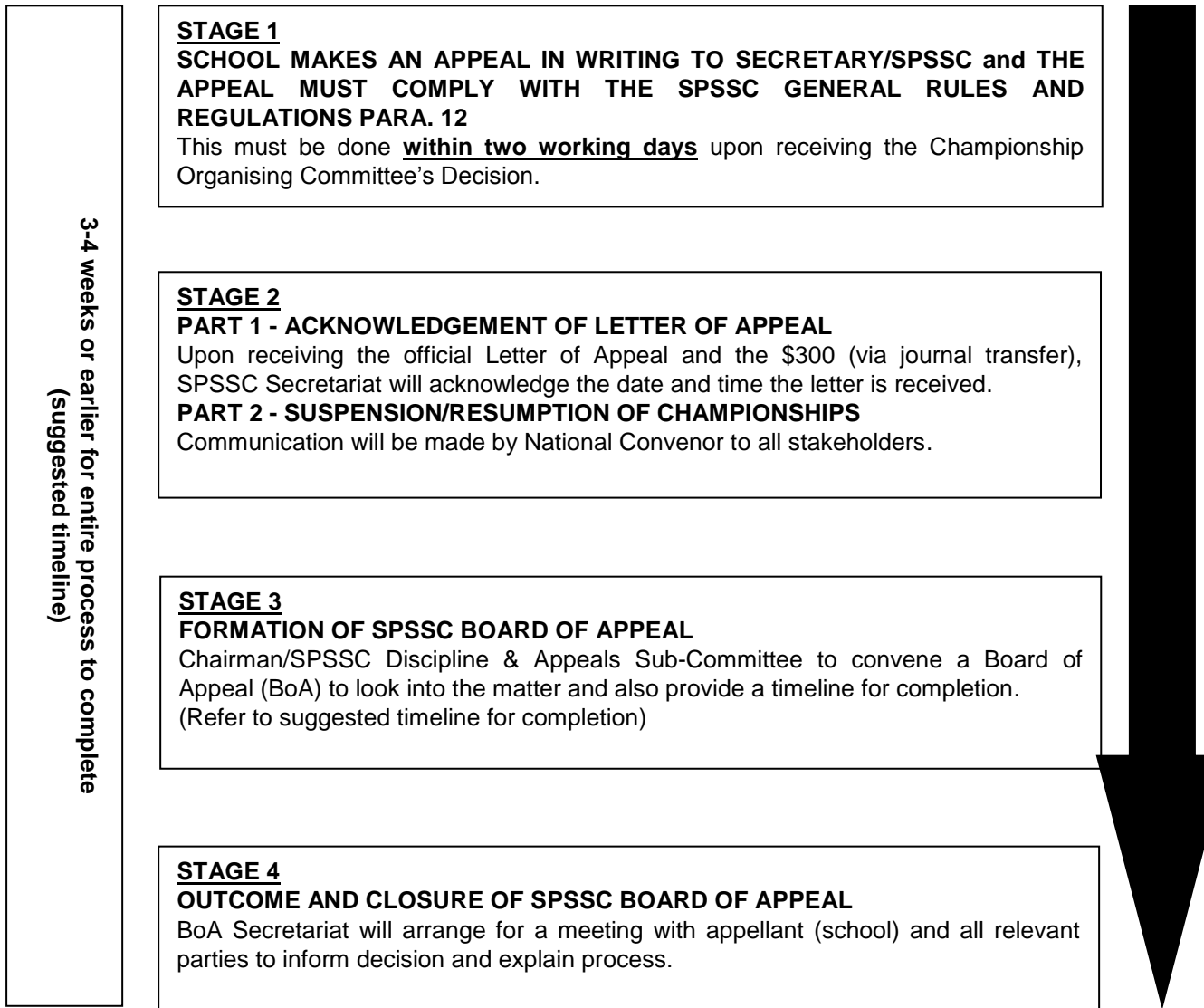
I have assessed his/her physical and mental readiness and deem him/her to be suitable and ready to compete in the above-stated category.

	Parent's/Guardian's Signature and Date

Principal's Endorsement:

	Principal's Signature and Date

**SPSSC PROCEDURE FOR APPEALS**  
**WORKFLOW**



**As in accordance with the SPSSC General Rules and Regulations under rule 12.4, the decision of the Board of Appeal or the Standing Committee shall be final.**

## **SINGAPORE PRIMARY SCHOOLS SPORTS COUNCIL**

### **Role of The Teacher In-Charge**

(Please also refer to CCA Handbook: Role of CCA Teacher and Role of the CCA Coach / Instructor Chapter 2, Annex B & C

<http://library.opal.moe.edu.sg/cos/o.x?c=/library/reslib&uid=&ptid=84&func=prop2&id=255107>)

The teacher in-charge will represent the school on all matters pertaining to the administration and organisation of the tournament. He/She will do the following:

- to ensure good attendance during practice
- to take follow-up actions on absenteeism of members
- to co-ordinate training sessions with the external instructor
- to monitor and take stock of sports equipment
- to attend meetings called by the game convenor
- to submit team list
- to be responsible for the accuracy of the players' particulars in the entry forms and ensure that the pupils are not placed in the wrong division.
- to liaise between the Organising Committee (convenor school) and the Principal (school)
- to check the fixtures and schedules
- to make transport arrangements for the teams
- to accompany the schools teams for all competitions
- to remain with the team throughout the duration of play
- to be responsible for the conduct and behaviour of the external instructor, players and supporters (Refer to Annex E & F)
- to represent the school in matters pertaining to appeals/protests (as required by the sport/game)
- to accompany pupils at disciplinary board meeting
- to ensure that the team is medically covered e.g. first aid kit

### **Code of Conduct for External Instructors**

- External instructors are expected to conduct themselves well in carrying out their duties.
- They are to observe the rules and regulations of the school.
- They should not replace the role of the teacher in-charge.
- They will prepare the training schedule for the team, in consultation with the Principal and the teacher in-charge (i.e. 30-week programme)
- They are not allowed into the competition area except where the rule of the game requires the presence of the instructor e.g. Softball.
- They cannot represent the school in any matters.
- They must not interfere with the organisation of the tournament.
- They are not allowed to approach the game officials to query their decisions. Only teachers-in-charge are allowed to approach game officials to seek clarifications.
- External instructors violating the above rules will be asked to leave the competition arena.
- Action will be taken against the school if the external instructors fail to comply with the tournament rules.
- The onus for the external instructors to adhere to the above rules and to be well versed with the competition rules amended to meet the needs of our pupils' lies with the school concerned.
- Ensure that the team has adequate rest and given water breaks.
- Instructors should refrain from using foul language or in a tone not becoming of proper behaviour.



## **Annex E**

### **Expected Behaviour for Spectators**

#### **Spectators' Creed**

- Be a Respectful Supporter – Applaud excellence and fair play. Appreciate the efforts of all athletes, teachers, coaches, officials and organisers.
- Be a Motivator– Cheer to encourage and motivate. Care for athletes' well-being.
- Be a Responsible Spectator – Keep the venue safe and comfortable for all. Keep the venue clean.

## Athletes, Officials and Coaches' Oaths

  <h3>ATHLETES' OATH</h3> <p>"In the name of all competitors we promise that we shall take part in these National School Games, respecting and abiding by the rules which govern them, committing ourselves to the true spirit of sportsmanship, without doping and without drugs, for the glory of sport and the honour of our teams."</p> <p><i>(Revised version 2015; Adapted from the Olympic Athletes' Oath, 1999)</i></p> <p><b>Character in Sporting Excellence</b></p>	  <h3>OFFICIALS' OATH</h3> <p>"In the name of all the judges and officials, we promise that we shall officiate in these National School Games with complete impartiality, without doping and without drugs. We will respect and abide by the rules which govern the Games, in the true spirit of sportsmanship."</p> <p><i>(Revised Version 2015; Adapted from the Olympic Officials' Oath, 1999)</i></p> <p><b>Character in Sporting Excellence</b></p>
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  <h3>COACHES' OATH</h3> <p><i>In the name of all the coaches, we promise to respect all athletes, officials and coaches in these National School Games. We shall act in the best interest of the athletes and schools, without doping and without drugs. We commit ourselves to ensure that the spirit of sportsmanship and fair play is fully adhered to and upheld always."</i></p> <p><i>(Revised 2016; Adapted from the Olympic Coaches' Oath, 2012)</i></p> <p><b>Character in Sporting Excellence</b></p>
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